



GEORGIA

VERMONT

Selectboard Budget Meeting Wednesday, January 03, 2024 Chris Letourneau Meeting Room and via Zoom Minutes

Zoom Details:

<https://us02web.zoom.us/j/6165843896?pwd=STduU2JzTmpiVmE1MXZSaWZWVadz09>

Meeting ID: 616 584 3896 | Passcode: 5243524

Dial by your Location: 1 929 205 6099 (New York)

1. CALL TO ORDER

- **Selectboard Present:** Devon Thomas Chair, Jamie Comstock, Carl Rosenquist, and Nicholas Martin
- **Staff Present:** Cheryl Letourneau, April Edwards, Doug Bergstrom
- **Public Present:** Ken Minck
- **At 4:03 p.m.** – D. Thomas called the meeting to order.

2. PLEDGE OF ALLEGIANCE

3. SELECTBOARD MINUTES AND WARRANTS

A. Approval of Selectboard Regular Meeting Minutes for 12.27.2023

- C. Rosenquist made a motion to approve the 12.27.2023 meeting minutes, seconded by J. Comstock. All in favor, motion carried.

B. Approval of Warrants #34

- N. Martin made a motion to approve Warrant #34 with corrections to invoice, seconded by J. Comstock. All in favor, motion carried.

4. PUBLIC COMMENT (For items not on agenda)

All participants must clearly state their names. Appropriate actions will be considered once the Selectboard has reviewed the information provided and necessary subsequent research.

5. BOARD BUSINESS (Public comment on agenda items limited to 5 minutes)

A. Dispatch Contract – Action

- C. Rosenquist made a motion to accept the dispatch services contract of with the change of date in signing, D. Thomas seconded. All in favor, motion carried.
- There was a paving discussion on: subtracting \$100,000 from Todd's line, add \$178,000 from ARPA, \$85,000 paving reserve, \$45,000 from the paving line, and \$40,000 from fill for Trail #4. (\$308,500 paving line)

B. Childcare tax – What percentage will the town and employee pay? Action

- Discussion was had on the childcare tax and adding \$2,200 in the Administration budget for July 1, 2024.

B. Audit Suggestions - Action. How does the board want to correct these?

- Discussion was had on the weaknesses and the segregation of duties. A. Edwards can reconcile and have a selectboard member from the finance committee double-check on the 15th of every month. A. Edwards will send out an email to J. Comstock and N. Martin.
- A. Edwards will work with Chip regarding proper controls of posting to the journal.
- Discussion was had on creating a policy for coding expenses for general journal entries. The Budget and Finance Committee will approve all general journal entries.
- Discussion was had on the reconciliation of checkbooks and how it is not on the books.
- It is noted that all cash accounts are on the books.
- Discussion was had about closing all small accounts. It was recommended that small accounts be closed and consolidated with the general fund.
- Discussion was had on selectboard warrants and having all transactions on the warrants.
- Discussion was had on bonding of Mill River Rd bridge at 1.5 million. There is also a need of Arrowhead resurfacing at \$165,000 and putting the bridge on Georgia Shore Rd on hold.
- The bond will add an additional 5% to the property tax bill.

D. Budget Discussion

6. OTHER

- Schedule picture day for next week.
- George Bilodeau.

7. PLAN NEXT MEETING AGENDA

A. 01/10/2023

8. EXECUTIVE SESSION (if needed, pursuant to 1 V.S.A sec 313)

9. ADJOURN

- At **8:10 p.m.** – N. Martin made a motion to adjourn, J. Comstock seconded. All in favor, motion carried.

Posted to the Town website, four designated places within the Town of Georgia (Town Clerk's Office, Georgia Public Library, Maplefields & Georgia Market), and e-mailed to the local media.

Signed: Cheryl Letourneau, Town Administrator

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